



# **PAYA Webinar: DOL's Youth Apprenticeship Readiness Grants**

Thursday April 9, 2020



# Youth Apprenticeship Readiness Grant Program (FOA-ETA-20-06): The basics

- **Amount:** \$42.5 million in total to 15 to 20 grantees, each receiving between \$1m and \$5m for a 48-month performance period.
- **Purpose:** Support enrollment of 16-24 year-olds (in- or out-of-school) in new or existing Registered Apprenticeships.
- **Eligible lead applicants:** Training/education providers; workforce development boards; industry intermediaries; and state agencies.
- **Closing date:** May 6, 2020.

See [full text on grants.gov](#) under “Related Documents”.

# Program objectives:

“The purpose of this grant program is to **support the development of new or the expansion of existing [Registered Apprenticeships] for youth.**” Specifically:

- **Increase awareness and adoption** of Registered Apprenticeships at the secondary level.
- **Promote alignment** of state education and workforce systems.
- **Expand registered YA opportunities** for all youth, particularly underrepresented populations (incl. women, people of color, ex-offenders, and people with disabilities), youth with barriers to employment, and out-of-school youth.

See pages 8 and 10 of .pdf for full lists of required activities.

# Eligible lead applicants:

**Lead applicants** have overall fiscal and administrative responsibility for grants. They may be:

1. Education/training providers (Local/state educational agencies; institutions of higher education; community-based orgs.);
2. State, Local, or Tribal workforce development boards (WIOA §166);
3. Workforce or industry intermediaries (Labor-management orgs, CBOs, industry associations, etc.); or
4. State educational or workforce agencies (WIOA Title I) or state apprenticeship agencies.

Partnerships may be *local/regional, statewide, or national.*

# Required partners:

Successful lead applicants will coordinate **public-private partnerships** with the following required partners:

- A minimum of two employer partners, or an industry association representing at least two employers;
- An education or training providers (see eligible lead applicants);
- In SAA states, the state apprenticeship agency;\* and
- A state or local workforce development board.

The inclusion of *optional partners* such as industry training organizations, unions, YouthBuild programs, American Job Centers, and philanthropies is encouraged.

\*Not sure if you're an SAA or OA state? Check [here](#).

# Approved uses of grant funds:

- **Related instruction:** Development of secondary coursework; apprentice tuition or fees; and instruction delivery, including instructor wages and learning technology.
- **On-the-job learning:** “Extraordinary costs,” including reimbursement of up to 50 percent of participants’ hourly wages.
- **Supportive services:** For example, childcare, transportation, or housing—up to 20 percent of total awarded funds.
- **Pre-apprenticeship training:** Grant funds may support pre-apprenticeship programs that serve as on-ramps to Registered Apprenticeship opportunities. See [DOL pre-apprenticeship guidelines](#).

# Program scope—Minimum youth apprentice enrollment goals:

Applicants' funding eligibility is determined by their **Minimum Number of Registered Apprentices Enrolled** target. Note that while pre-apprentices count towards “overall participant numbers,” *they do not count as registered youth apprentices.*

Funding Request	Minimum Registered Apprentices Enrolled During Grant Period
\$1,000,000 - 1,499,999	200
\$1,500,000 - 1,999,999	300
\$2,000,000 – 2,499,999	400
\$2,500,000 – 2,999,999	500
\$3,000,000 – 3,499,999	600
\$3,500,000 – 3,999,999	700
\$4,000,000 – 4,499,999	800
\$4,500,000 – 5,000,000	900

# “Allowable activities” pt. 2—Caveats, and what’s *not* allowed:

- **Indirect costs**—those that “cannot be readily identified with a particular final cost objective”—are only partially reimbursable.
  - Examples: Rent, utilities, or business operations that are also used by applicants’ other programming.
- **Construction costs** are not eligible.
- Any **pre-award costs** cannot be reimbursed.
- Remember: no wage reimbursements over 50 percent of individual wages, and no supportive services over 20 percent of total grant.
- All learning materials produced or updated using grant funds must be **openly licensed** under a CC-By (Attribution 4.0) license.



# Applicant evaluation criteria—Project Narrative:

Of the 100 available points, the most important criteria are:

- **Project design** (40 points)—describing the partnership, theory of change, and project work plan (see suggested format, Appendix B);
- **Past performance** (20 pts.)—demonstration of prior experience and success with registered YAs and workforce partnerships;
- **Statement of need** (12 pts.)—featuring clear, logical discussion of labor market information, demographics, and apprenticeship landscape; and
- **Capacity** (12 pts.)—including communications and project management planning, reporting systems, and sustainability.

Project budgets should also identify **leveraged resources** equal to at least 25 percent of the total grant amount.

# Application checklist:

In addition to the Project Narrative and Budget Narrative, applicants must prepare the following:

1. **System for Award Management** (SAM) registration. Instructions [here](#).
2. **SF-424, Application for Federal Assistance** (OMB #4040-0004). Applicants and any sub-awardees must have a valid DUNS number. Get yours [here](#) if you don't have one already.
3. **SF-424A, Budget Information Form** (OMB #4040-0006), providing a concise explanation aligned with the Budget Narrative.

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# How PAYA can help:

1. Revisit [PAYA Resources](#) to reevaluate your partnership's strengths and weaknesses; feel free to crib helpful language.
2. Join the upcoming [PAYA Network webinar](#) next Thursday, April 16th.
3. Get in touch! Email your Grantee Liaison, Mike Prebil ([prebil@newamerica.org](mailto:prebil@newamerica.org)), and any PAYA Partners you've been working with for feedback on your Project and Budget Narratives.



# Questions? Comments?



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